



Prescott Property Management Ltd. – Inspection Report (v4.2010)

[check one] In-Coming / Pre-Out – Going / Out-Going / Seasonal / Other: _____

Property Address: _____ **Suite #:** _____

Reason: _____ **Vacating Date:** _____

Tenant Name(s): _____

		Comments and / or Work to be done if not Satisfactory	OK ✓	CHARGE Or N/C	W.O. P.O. #	Est. Amount	
Kitchen	Stove & Refrigerator						
	Flooring						
	Counter Tops						
	Sink & Fixtures						
	Cupboards						
Bathrooms	Bathtub & Sink						
	Plumbing, Fixtures & Flooring						
	Vanity & Mirror						
Electrical	Fixtures						
	Outlets & Switches						
Other	Windows & Screens						
	Blinds						
	Closets						
	Ceiling & Walls						
	Flooring						
	Doors & Balcony						
	Is Suite in Condition to Show to Prospects?						
	Phone Jacks						
Washer & Dryer							
Furnace							
Home Exterior							
Smoke Detectors / Batteries					Total =	\$ _____	
FOBs, Keys & Cards Returned (Y/N) Yes / No		<u>Suite</u>	<u>Building</u>	<u>Mailbox</u>	<u>Laundry</u>	<u>Transponder</u>	<u>Other</u>



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N/C: Indicates Tenant is not to be charged, but work may be required. Please explain: _____ _____	Total Charged to Tenant (s) is: \$ _____	Purchase Order #: _____
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*** FOR PREVIEW ONLY ***

Additional Comments

*** PARTIAL FORM ***

Forwarded to A/R Dept.: Yes Date: _____ No